

# **Vermont Biomedical Research Network (VBRN) Bioinformatics Core Operational Policies**

## **1. Acknowledgement of VBRN Facilities and Grant**

## **2. Co-authorship**

If VBRN Bioinformatics personnel are involved in collaborative research projects and/or have made a significant contribution to research, it is appropriate that they be acknowledged with publication co-authorship.

The International Committee of Medical Journal Editors resource on authorship: <http://www.icmje.org/recommendations/browse/roles-and-responsibilities/defining-the-role-of-authors-and-contributors.html>

## **3. Data retention and storage**

The VBRN Bioinformatics Core retains investigator experimental data for 1 year after a project's completion date. Investigator data includes raw data and processed data files from analyses that are part of the service agreement. After 1 year, data will be archived for 3 years as an assurance. After 3 years, all investigator data is removed from VBRN servers.

Please make arrangements for storage of your data following the completion of experiments/projects with our core. We can make your data available for download to your local computer and/or we can transfer data to an external hard drive that you provide. It is your responsibility to store your data for at least the minimum time required by your grant funding sources (e.g. 3 years for NIH and NSF grants).

## **4. Subsidy for VBRN Bioinformatics Core support**

The VBRN Grant subsidizes VBRN Bioinformatics Core support services for our network investigators\*\*. Services are free, except for any informatics support performed in partnership with the University of Delaware's Center for Computational Biology and Bioinformatics.

\*\*VBRN Baccalaureate Partner Institutions (Lyndon State College, Johnson State College, Castleton State College, Green Mountain College, Saint Michael's College, Middlebury College, and Norwich University) and northeastern states that are part of the NIH IDeA Program (Maine, New Hampshire, Rhode Island, and Delaware).